

County of Santa Cruz – Board of Supervisors

Public Participation Guidelines

January 2021 (COB)

Pursuant to the provisions of California Governor's Executive Order N-29-20, meetings of the Board of Supervisors will be held virtually -- by teleconference only -- beginning January 1, 2021. No physical location will be available for these teleconference meetings; however, members of the public will be able to participate in the meetings via Zoom by telephone or using the supplied link, and online streaming will continue as normal.

Board of Supervisors (BOS) meetings are broadcast via **live audio/video stream**:

- Meeting Portal website: www.santacruzcountyca.igam2.com
- County's Facebook page: <https://www.facebook.com/countyofsantacruz/>
- Community Television (CTV) of Santa Cruz County: www.communitytv.org/watch

PUBLIC COMMENT

Spoken comments will be accepted during the teleconference meetings. To address the Board, click on the link provided to access a Zoom-based meeting, or call the telephone number provided on the agenda. If you only wish to watch the meeting and not address the Board, the Clerk requests that you stream the meeting rather than joining by Zoom.

Participating by Phone:

To address the Board, dial the telephone number provided and you will be prompted to enter the meeting ID number. After that, you will be able to listen to the meeting and speak during public comment as announced by the Chair. The Clerk will call on people by the last four digits of their phone number.

The following commands can be entered via DTMF tones using your phone's dial pad while in a Zoom meeting:

- ***6** - Toggle mute/unmute
- ***9** - Raise hand

Participating online via Zoom:

You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

You will be asked to enter an email address and name. **Please identify yourself by name** as this appears online and is how we notify you when it is your turn to speak.

When the Board Chair calls for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.

When called, please limit your remarks to the time limit allotted.

If you only wish to watch the meeting and not address the Board, the Clerk requests that you stream the meeting rather than joining by Zoom.

RELATED CORRESPONDENCE

Web Agenda Comments

To comment on specific agenda items prior to the meeting, please use the “Add Comment” tool on the Meeting Portal webpage. Click on the **meeting date**, scroll down to the agenda item, and click the bubble icon located at the end of the item description. Please adhere to the [Acceptable Use Rules*](#) for web commenting.

Written comments on agenda items may also be submitted to the Board by email or US Mail

Email: BoardOfSupervisors@santacruzcounty.us

- ✘ Emailed documents may take up to 24 hours to be posted
- ✘ Please include the agenda item number

U.S. Mail:

Santa Cruz County Board of Supervisors
701 Ocean Street, Room 500
Santa Cruz, CA 95060

Comments received after 5 p.m. Monday and before the end of the meeting will be included with the minutes record. General comments not related to topics on the agenda will be included with the next Written Correspondence Listing.

For the latest COVID-19 updates,
please visit the County Health
Services Agency website at:
<http://santacruzhealth.org>

*Published online at: <https://www.santacruzcounty.us/Departments/ClerkoftheBoard.aspx>